

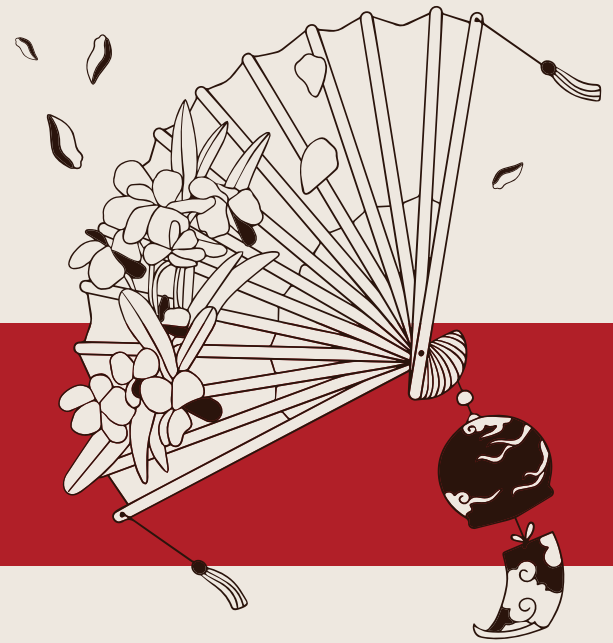
新しい言語は、
新たな人生の始まり。

STEP *by* STEP

Japanese in Japan

**Language School
Enrollment & Professional
Service Process Guide**





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Welcome to the Edusama Family.

Initial Consultation and Decision Making Phase



These steps are designed to ensure that individuals seeking language education in Japan receive professional support at every stage of the process, enabling them to make the most informed decisions.

1

Application Form Completion Process

Individuals planning to pursue language education in Japan are required to fill out an information form containing personal details. This form includes information such as the preferred city, language school of choice, current language proficiency level, educational background, and work experience.

2

Professional Consultancy Service

Once the preliminary information form is completed, our expert consultants will prepare a detailed list of the most suitable language schools tailored to your educational goals, interests, and budget. Based on the information you provide, they will also offer personalized recommendations to help identify the ideal school for you.

3

Consultation Process

During this phase, our consultants will work closely with you to understand your educational needs, determine the most appropriate school to help you reach your goals, and guide you through the application process. This personalized list, enriched with expert advice, will support you in making well informed decisions throughout your educational journey.

4

Start Date and Visa Procedures

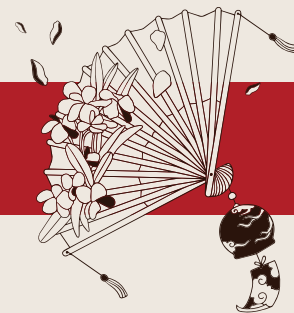
Taking into account the school start dates and the visa application timeline, the most suitable enrollment period will be determined specifically for you.

5

General Cost Estimate

A general cost breakdown for the schools that best match your profile will be prepared and shared with you for your review and consideration.

Contract Signing and Enrollment Procedures



These steps are intended to help you identify the most suitable options at every stage of your language education journey and ensure a smooth application process.

1

Receiving Preliminary Approval from the School

Once a school has been selected, preliminary approval is obtained to proceed with the application process.

2

School Enrollment Agreement

This refers to the signing of the enrollment agreement issued by the chosen language school.

3

Payment of the School Application Fee

The application fee is paid to finalize the school's pre registration process.

4

Consultancy Service Agreement

.....> Premium Consultancy Package

This is the stage at which the consultancy service agreement is signed between the applicant and Edusama.

5

Payment for Consultancy Services

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The consultancy service fee is paid in order to initiate the advisory process.

6

Online Application and Document Tracking System

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We create a personal account for you in our online system, which includes the list of required documents for your application. Through this account, you can track the progress of your application, check your current status, and easily monitor any missing documents.

Document Preparation and Application Process



To ensure a smooth application process, the preparation and organization of all required documents are meticulously handled by our expert consultants. At this stage, we work closely with you to ensure that your application is complete, accurate, and submitted without any deficiencies.

1 Creation of Student Profile

A detailed student profile is created, including your personal information and educational background.

2 Provision of Visa Document Checklist

A comprehensive list of the documents required for the visa application is provided.

3 Document Completion with Consultant Support

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If consultancy services are utilized, the school application forms are completed with the assistance of experienced visa professionals.

4 Document Review and Verification

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All documents are thoroughly reviewed to ensure completeness and accuracy.

5 Translation of Documents

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If necessary, documents are sent for certified translation through our paid translation services. This includes submitting the documents to a sworn translator and managing the follow up process.

Document Preparation and Application Process



To ensure that your application process proceeds smoothly, the preparation and organization of all required documents are meticulously managed by our expert consultants. At this stage, we work in close collaboration with you to ensure that your application is complete, accurate, and properly submitted.

6

Submission of Application to the School

After final checks are completed, your application is submitted to the selected language school via email.

7

Sending Original Documents to the School

Once the application is approved, the original documents are securely sent to the language school.

8

Dormitory Application

If dormitory accommodation is requested, the dormitory application process is initiated.

9

Language School Interview

Language schools conduct interviews to assess applicants' language proficiency and determine their suitability for language learning programs.

10

Language School Interview Support

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We provide interpreter support during language school interviews to help students complete the interview process smoothly.

Approval Letter and Travel Procedures



At this stage, once your application has been approved, you will need to complete the required documentation and begin your pre travel preparations.

Upon receiving your certificate of admission, we will provide you with a detailed guide covering all aspects of your journey and assist you in completing your preparations smoothly and efficiently.

1 Your Certificate of Admission

Once your certificate of admission arrives, we will contact you and provide the necessary information.

2 Full Tuition Payment

Once your visa and school acceptance letter are issued, the full tuition fee must be paid.

3 Document Delivery

This step involves reviewing and forwarding the documents received from the selected language school to you.

4 Appointments & Guidance

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If an appointment hasn't been scheduled, we provide necessary guidance and set a suitable appointment date for you.

5 Travel Planning

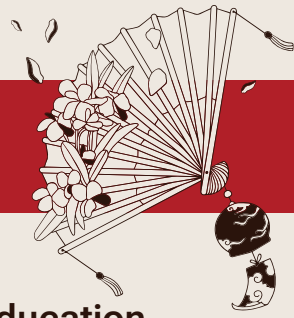
> Premium Consultancy Package

Travel dates are arranged and finalized according to the most suitable options for you.

6 Airport Pick-Up Service

If you have requested airport pick up service, the details will be shared with you for confirmation.

Accommodation Application and Registration



Accommodation is one of the most crucial steps in your overseas education journey. We help you select the most suitable option based on your needs and budget, and complete your application. Our aim is to provide you with a safe, comfortable living environment close to your school.

1

Identifying Accommodation Options

Together with our consultants, the most suitable accommodation type is determined. The following options are offered:

- School provided accommodation
- Accommodation provided by Edusama
- Homestay or private/shared housing based on student preference

2

Application & Pre Reservation

Based on the selected accommodation type, the necessary documents are prepared and pre reservation procedures are initiated. Availability confirmation is obtained from the accommodation providers.

3

Finalizing the Accommodation Registration

Once the reservation is confirmed, the accommodation agreement is prepared and the registration is finalized. The student is informed about the duration of stay, check in/check out dates, and accommodation rules.

For accommodations arranged by Edusama, our consultants manage the process directly and guide students by offering alternative options.



This essential information will help you take responsibility throughout your journey and ensure that you are well prepared for any unexpected situations.

1

Required Orientation Documents

We provide a personalized orientation plan to give you detailed information about the entire process.

2

Documents Required at the Airport

Upon arrival at the airport, you will be informed about the essential documents to carry along with your passport. It is important not to forget key documents such as your certificate of admission and accommodation details.

3

Emergency Information

You will be provided with essential information to carry in case of emergencies. This will help you act effectively in unexpected situations.

4

Practical Information for Dormitory Stay

If you will be staying in a dormitory, you will receive practical tips to help you throughout your stay.

Post Arrival Support Services



Throughout this process, our professional consultants will maintain effective communication with you, offering a solution oriented approach to ensure your continued satisfaction in response to any questions, needs, or requests you may have.

1

Consultancy Support

Throughout your overseas education journey, our consultants will continue to provide full support tailored to the needs of you and your family.

2

Instant Problem Resolution

If any issues arise regarding education or accommodation, our consultants will intervene promptly and implement necessary changes.

3

Program Extension & School Transfer Procedures

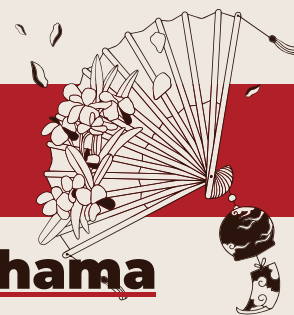
If you wish to extend your study period abroad or transfer to another language school, our consultants will guide you throughout the process and continue to provide support.

4

Dormitory Transfers & Relocation

If you want to extend your dormitory stay or transfer to a different facility, our consultants will continue to provide professional guidance and support throughout your relocation process.

Cities Where Our Partner Schools Are Located



Tokyo

As one of the world's largest metropolises, Tokyo is the heart of Japan, where modern technology blends seamlessly with traditional culture, art, fashion, and cuisine.



Yokohama

Located along Tokyo Bay, Yokohama is one of Japan's largest port cities, known for its modern architecture, cosmopolitan atmosphere, and scenic ocean views.

Osaka

Located in southern Japan, Osaka is a vibrant city known for its energetic atmosphere, delicious street food, and friendly people. It serves as a dynamic hub where commerce, entertainment, and culture converge.



Kyoto

Formerly the capital of Japan, Kyoto is an elegant city that reflects the spirit of the country with its traditional temples, historic streets, geisha culture, and captivating cherry blossom scenery.

Nagoya

Located in central Japan, Nagoya is a dynamic city known for its strength in industry and technology, offering a balanced blend of historic castles, museums, and modern urban life.



Kobe

Known for its identity as a port city, modern skyline, and the world famous Kobe beef, Kobe is an elegant city where the sea meets the mountains.

Fukuoka

Located in southern Japan, Fukuoka is a coastal city where modern life and historical charm blend seamlessly. It is known for its warm climate, vibrant urban atmosphere, and rich ramen culture.



Hakodate

Located on Japan's northern island of Hokkaido, Hakodate is a calm and captivating city known for its historic port, mountain silhouette famous for its night view, and fresh seafood.

Nagano

Located in the heart of the Japanese Alps, Nagano is a mountainous city renowned for its winter sports, natural beauty, and historic landmarks such as Zenkoji Temple.



Shiga

Home to Lake Biwa, Japan's largest lake, Shiga is a peaceful region known for its natural beauty, historic castles, and tranquil atmosphere.

Saitama

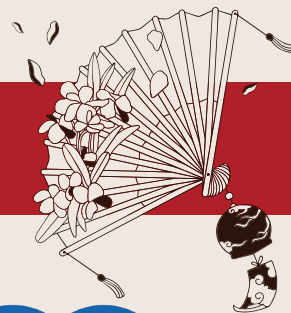
Located next to Tokyo, Saitama is a well developed Japanese city that combines modern lifestyle conveniences with traditional festivals, offering easy access and excellent transportation links.



Tochigi

Located in northern Japan, Tochigi is a region rich in historical and cultural heritage, famous for the UNESCO World Heritage listed Nikko Temples, scenic natural landscapes, and hot springs.

Partner Schools



World Class Education



与野学院日本語学校



Kairin Juku
Japanese Language School
開倫塾日本語学校



京進の日本語学校



日東国際学院



愛心国際学院





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You can reach us by
scanning the QR code
with your phone's camera.

